

2018 Primary School Days Booking Form



Step 1 Your contact details (please complete all fields)

School name

School address

Contact teacher

Mobile Email.....

Contact for Accounts Payable.....

Phone Email.....



Step 2 Choose the event and indicate the number of seats you wish to book

Primary School Days sessions can be booked only for a full day and bookings are essential.

One (1) free teacher's ticket is allocated for every twenty (20) paying students.

General Public ticket purchases are welcome, subject to availability.

Event and venue	Date	Price	No. of students	Free teacher tickets	No. of paying teachers	Total cost	Total no. of tickets
Riverside Theatres, Parramatta							
Primary School Days	Wednesday 2 May 2018	\$25					
Joan Sutherland Performing Arts Centre, Penrith							
Primary School Days	Thursday 3 May 2018	\$25					
Sydney Town Hall							
Primary School Days	Friday 4 May 2018	\$25					
Primary School Days	Monday 7 May 2018	\$25					

Do you have any specific needs? Yes No.

If yes, please specify



Step 3 Payment terms and conditions

Please complete and submit this booking form to Sydney Writers' Festival. Booking forms are processed in order of receipt.

Once your booking form has been received you will be sent a tax invoice to confirm your reservation.

A 50% non-refundable deposit is required within ten (10) working days of the date of the invoice.

Remaining balances must be paid in full by Friday 30 March 2018. Requests for additional tickets should be submitted in writing. Additional seats are subject to availability.



Step 4 Where to submit your form

Please return your form to Sydney Writers' Festival. Do not send payment with this form.

Email: ticketing@swf.org.au | Phone: 02 9256 4200

Postal address: Ticketing, Sydney Writers' Festival, Level 3, 10 Hickson Road, The Rocks NSW 2000



2018 Free at Town Hall Booking Form

Primary School Days for schools with a FOEI score of 120 or more only

Sydney Writers' Festival is committed to providing as many students as possible the opportunity to experience our School Days program. In 2018, we are thrilled to present two FREE Primary School Days at Sydney Town Hall, on Friday 4 and Monday 7 May, exclusively for schools with a FOEI score of 120 and over.

Step 1 Your contact details (please complete all fields)

School name

Contact teacher Mobile Email

Contact for Principal/Administrator

Address

Phone Email

FOEI score.....

Step 2 Indicate the number of seats you wish to book

Primary School Days can be booked only for a full day and bookings are essential. A maximum of sixty (60) tickets per school applies, but please book only as many tickets as you will need.

Event and venue	Date	Price	No. of students	No. of teachers	Total no. of tickets
Sydney Town Hall					
Primary School Days for schools with a FOEI of 120 or over	Friday 4 May	FREE			
Primary School Days for schools with a FOEI of 120 or over	Monday 7 May	FREE			

Do you have any specific needs? Yes No.

If yes, please specify:

Step 3 Booking terms and conditions

This form must be completed and submitted to Sydney Writers' Festival in order to secure your reservation. Bookings will be processed on a first in, first served basis, with priority given to those wait-listed in 2017. Successful schools will be notified and will be required to provide confirmation of final numbers in writing to the Sydney Writers' Festival by Friday 30 March 2018.

Once the allocation of tickets is exhausted, unsuccessful schools will be notified and placed on a waiting list. Sydney Writers' Festival is providing free tickets to the event.

Schools will need to provide their own transport to and from the venue, and students will need to bring their own lunch.

Sydney Town Hall is easily accessible by public transport and is located above Town Hall train station.

Step 4 Where to submit your form

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